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31.03.2003	All	NEW EDITION	PP&QC Man.	
13.09.2007	All	REVISED	PP&QC Man.	
09.04.2010	Page:2	4.10. Addition to the import billet traceability and instructions	PP&QC Man.	
09.09.2014	Page:2,3	4.9. Adding billet color codes to	PP&QC Man.	
21.04.2015	Page:4	4.12 Adding wire rod label color codes	PP&QC Man.	
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# 1.AIM

To explain the system used to ensure that billets and rolling products are identified and tracked at all stages of production, when the customer is shipped, and after they arrive at the customer.

## 2.COVERAGE

This procedure covers the production and marketing activities of melt shops and rolling mills.

### 3. RESPONSIBILITY

Procedure prepared by PP&QC Manager and confirmed by General Manger.

## 4.PROCEDURE

**4.1** Checking the compliance of the purchased raw materials (scrap, ferroalloy, coal, etc.) with the relevant Technical Specifications for the inspection and test situations, Purchasing, Steel Shop and Quality Manager.

**4.2.** Countries scraps domestic market, European countries, Russia, U.S.A. and in the Baltic countries. Radiation controls are made at the entrance.

**4.3.** Input controls of raw materials such as ferro alloys, lime, anthracite are used in our laboratory as well as accredited external laboratories and used as long as they are in accordance with technical specifications.

After all; As Kroman Çelik San. A.Ş., by developing our technological infrastructure in our sustainable supply chain and the ethical supply chain for high traceability limit, it monitors the production, completion, stacking and the last user in the construction of the building used from our suppliers, by purchasing our main and most important input raw material(Scrap). In general, collecting scraps coming to our supplier cannot be traced backwards because they cannot be tracked effectively.

4.4 Suitable raw materials are started to be produced by charging EAO at the first stage of production.

**4.5.** Meltshop production is composed of unit productions called "Heat" and covering various activities complementing each other.

**4.6.** Each heat consists essentially of the same activities, periodically repeating these activities constitute the production process.

**4.7.** A "heat" is about about 140 tons of EAF, billets are obtained.

**4.8.** Heats are identified by a number assigned to them, all billets of a pile are treated according to this number.

**4.9.** The billets obtained from the cast are identical in chemical analysis; But may differ from each other in terms of features such as some physical measurements and tolerances.

**4.10.** Records of all activities involved in a "Heat" process are kept in SAP with the casting number they belong to and the ERP program.

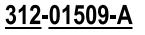
**4.11.** The casting number traceability method ERP program is defined in SAP as follows: (8) The first number specifies the number of the EAO number (No: 3 EAF), the last digit of the year found in the second digit,

Example;Heat No:

# <u>312-01509</u>

Example; Heat No: When casting numbers are written on the billet, only the last four digits (1509) are used to record all the digits. Different lengths and sections within the same heat number are also identified by the addition of the

letters in certain records (Daily Billet Stock Report: 300 / F-10 / 03.A).



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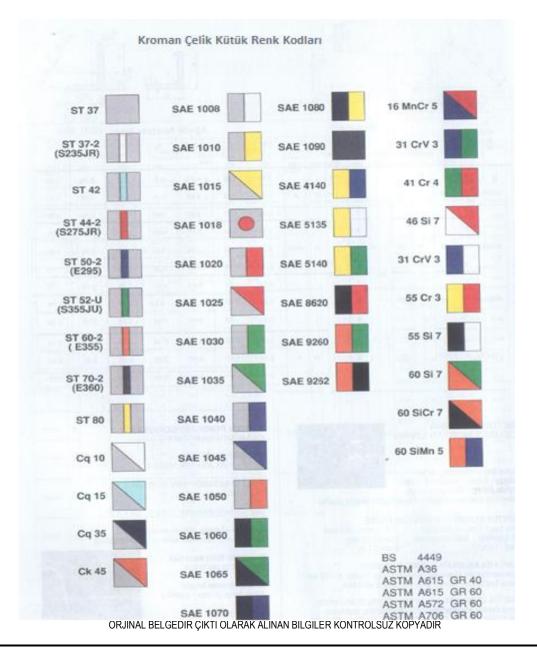


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This heat is the 1509th heat produced from the year beginning in 2012 and specifies that the cast is in two different lengths or cut section billets.

4.12. Numbers may be used for special purpose chalk pen oil paint etc. on the tip of the blank or on any face.

**4.13** Stacking of finished billets, shipment to the rolling mill or loading of the customer to be shipped shall be carried out with reference to the casting number to which they belong. The painting of the special quality steel billets produced is made according to the following table (300 / F-08 / 01.B) and sent to the customer.



Tablo: Kroman Celik Billet Color Codes(300/F-08/01.B)



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**4.14** Billets physical control for the imported billets and identification of traceability within the delivery process. In addition to the billet numbering system we provide to our production described in 4.7, the exported

billet origin is given as the company code before the above number, the instruction on company codes 300 / T-08 /01.A is explained in detail and how the code issuing system is installed.

**4.15** Necessary records in production activities in rolling mills are created using the casting numbers of the billets used as input material. The product number given to the products obtained during rolling mill production is followed by a number starting with **1** derived from SAP. And in the background, it can be matched with the actual casting number via SAP.

**4.16**. All kinds of billets, all kinds of inspection and test reports of rolled products, and quality certificates are created using the heat numbers. Special quality steel wire rods produced by attaching a color label are made according to the following table (300 / F-08 / 01.C) and sent to the customer



**4.17** A possible complaint to be received from the client is to search the SAP for the ERP program based on the heat number.

**4.1** The exported goods sent to port are followed by the order numbers determined for the label and export material attached to the product.